

**On the official letterhead (if available)**

To:  
Director of the Consular Department  
Ministry of Foreign Affairs  
of the Kyrgyz Republic  
**Mr. Jumakadyr uulu S.**

From: **[Full name of the organization]**  
Address: **[Specify address]**  
Phone: **[Specify phone number]**

## **Statement Letter**

**[Name of the organization]** is engaged in **[type of activity]**.

**[Name of the organization]** confirms the invitation and kindly requests you to issue an electronic visa of category "Sapar", type "J" for a period of **[insert duration]** for **[insert full name of the foreign citizen (Name, Surname)]**, a citizen of **[citizenship]**, passport No. **[passport details]**, in connection with a business visit to the Kyrgyz Republic.

During the visit, **[Name, Surname]** will take part in **[specify purpose: negotiations, conference, meeting, sports event, etc.]** organized by our organization.

**[Name of the organization]** guarantees that the applicant's stay during the visit will not be associated with employment, entrepreneurial activity, or the generation of income.

The head of **[Name of the organization]** undertakes to ensure the foreign citizen's stay in accordance with the requirements of the Law of the Kyrgyz Republic "On External Migration".

**[Head of the organization]**  
**[First name, Last name]**

**[signature, stamp]**